

**Sales Surtax Oversight Advisory Committee
September 15, 2014**

Committee Members Present:

**Glenn Irby
Barbara Lehman
Keith Mullins
Robbie Ross
Bea Meeks**

Members Absent:

**Scott Smith
Bill Smith
Rachel Holtzclaw**

Also Present:

**Wendy Taylor, County Manager's Office
Sandy Minkoff, County Attorney
David Heath, County Manager
Todd Thornton – Budget Office
Jim Myers – City of Eustis
Bob Melton – Clerk's Office
Cindy McLaughlin – Clerk's Office
Steve Koontz – Budget Director**

The meeting was called to order at 9:07 a.m. in Lake County Board Chambers in the County Administration Building, Tavares, Florida, by Keith Mullins.

It was announced that this meeting was properly advertised and that a quorum was present to conduct business.

All reports were submitted in the original packages.

The following cities were asked for additional information:

- Clermont –The committee asked what the life span was of the radios. **Confirmed they had over a five year life span.**
- Fruitland Park –The committee had questions regarding the Glocks and the computer. **The city has submitted a new report.**
- Groveland – The committee asked for details on both projects. **Road projects consisted of Crittenden Ave. repaving and street rejuvenation. Public Safety projects consisted of police fleet, fire engine replacement, cameras and mikes, Lifepak 15 monitor/defib., RMS and CAD, weapons and design of the Public Safety Complex.**
- Howey in the Hills – The committee inquired if the leases were capital or operational and asked for more information regarding the artwork. **The leases are capital and the artwork consists of concrete pads and outdoor artwork for the town park.**
- Minneola – The committee inquired as to the purpose of the loans. **The four loans were used to finance the waste water plant.**

There was no one present to speak during citizen input.

David Heath, County Manager, addressed the committee regarding the implementation of the audit findings. He explained that the Board of County Commissioners asked the Inspector General to audit the Infrastructure Sales Tax Fund prior to the request for reauthorization. The audit contained several recommendations that pertained to the committee. First, the ordinance will be modified in regards to reconciling the original list; second, an operational manual was recommended for all committee members; and third it was recommended that the committee

meet an additional time to discuss and accept the changes made from the prior meeting before it goes to the Board of County Commissioners.

The committee discussed the recommendations and agreed with the suggestions. It was noted that Ordinance 2001-130 requires the committee present their report to the Board in April and October of each year.

The date for the next Sales Surtax Committee meeting was scheduled for October 13, 2014 at 9:00. The Sales Surtax Joint Public meeting was set for October 28, 2014, 9:00 a.m. The date for the following meeting of the Sales Surtax Committee was set for March 23, 2015, 9:00 a.m.

The meeting was adjourned at 9:40 a.m.

Respectfully submitted,

Wendy Taylor